

Media guidelines (also applies to media and journalism students)

- Media requests for comment or interviews should be emailed to <u>media@fremantle.wa.gov.au</u> . Please include your deadline in your request and where practical, allow at least two (2) business days for a response.
- The mayor and chief executive officer are the official spokespeople for the City of Fremantle. Enquiries directed to other City of Fremantle staff will be re-directed to media@fremantle.wa.gov.au for a response.
- To receive all City of Fremantle media releases, send an email with your name, contact number and media outlet represented to media@fremantle.wa.gov.au
- All media releases and City updates are published on the City's website and social media channels. Media are encouraged to use these channels as their first source of general information about the City of Fremantle.
- We receive a lot of student requests for comment and interviews so if you are a student, please allow at least one week's notice to increase your chances of a detailed response. Requests on short notice may not receive a response. Please include your deadline and the type of response required (i.e. email, audio or video) in your request.
- Subscribe to the City's newsletters at fremantle.wa.gov.au/subscribe

City of Fremantle corporate communications team:

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